



GADESIDE RANGERS FOOTBALL CLUB

Est – 1973

Affiliated to:

The Football Association
Hertfordshire Football Association,
Watford Friendly League,
Olympian League

www.gadeside.co.uk
www.gadesideseniors.co.uk

Team Manager

Job Purpose

- To prepare and develop the teams players
- Reporting to the Club core committee at Managers Meetings
- Inform the Club Secretary of any changes to the Team, Fixtures etc.

Job Functions and Responsibilities

- Ensure that they are fully conversant with any Child Protection Policies, Zero Tolerance, Constitution and Rules and Codes of Conducts.
- To arrange a pool of players
- To liase with players to arrange matches / training sessions
- To record attendance and departure from club activities.
- To manage all the team kit and that the shirts are returned after each match.
- To liase with the players, player's parents and coaches on arrangements for travel to team matches.
- To liase with the clubs Business manager on all requirements for equipment and/or kit (not purchase themselves)
- To give progress reports to the Club Core Committee at managers meeting. (All teams must be represented at these meetings)
- To ensure that there is first aid cover and a fully stocked first aid kit available during all club activities plus access to a telephone
- Carry out Risk Assessments to make sure all activities are safe, fun and appropriate to the age, ability and experience of those taking part.